



**JUNIOR OFFICER INTERACTION PROGRAM**

**TERMS OF REFERENCE**

**DRAFT Version 2.0**

**20 Jan 2016**

DRAFT

## **BACKGROUND**

1. The Western Pacific Naval Symposium (WPNS) Junior Officer Interaction Program (JOIP) is an initiative agreed during the 14<sup>th</sup> WPNS meeting at Qingdao, China on 22 April 2014. This program is aimed to enhance cooperation and understanding of each others navies' through the continuous engagements of Junior Naval Officers (JNOs) who would be future leaders of WPNS Navies.

## **OBJECTIVES**

2. The objectives of the JOIP are to:
- a. Promote friendship and understanding of cultural differences amongst WPNS Navies JNOs;
  - b. Provide a platform for exchanges information, shared experiences of best practices and network amongst WPNS Navies JNOs;
  - c. Develop and enhance JNOs knowledge of shipboard duties on various WPNS Navies ships; and
  - d. Provide an opportunity for WPNS navies to host this event, with the intent the JOIP rotates every 2 years

## **GUIDING PRINCIPLES**

3. The following guiding principles in organizing JOIP activities shall be taken into account by the host navy:
- a. Activities are voluntary and non-binding;
  - b. Activities are organized to achieve the objectives at Paragraph 2 of this TOR;
  - c. The host navy shall determine the theme and scope of topics appropriate for the annual interaction activities.

- d. Activities are flexible and to be decided by the host navy;
- e. Each navy shall be represented by two participating officers of the rank of Lieutenant (or equivalent) with good command of the English language;
- f. The duration of program should not exceed 5 days; and
- g. The host navy shall as a minimum bear the costs for meals during day activities, in-country transportation and programmed excursions (Note: provision of service/college accommodation may be provided).

## **ACTIVITIES**

- 4. The host navy may include but is not limited to the following activities:
  - a. A Presentation of National Navies. Representatives from each delegation will deliver a short presentation to introduce their navy;
  - b. Experiences and Expertise Sharing. Workshops or seminar on shipboard duties, leadership, management and training schemes;
  - c. Practical Training Activities. Practical training activities onboard navy ships or simulators;
  - d. Field Trips. Study tours to naval bases or other government/corporate facilities;
  - e. Cultural Exchanges. Guided tours to places of interest such as cultural or historical sites; and
  - f. Senior Officer Talks. A talk by leading senior officer of the host navy.

## **ADMINISTRATIVE ARRANGEMENTS**

- 5. The host navy shall finalise all administrative arrangements 2 weeks prior to commencement of program and shall include the following information:

- a. Participants contact information;
- b. Arrival and departure arrangements;
- b. In-country transportation arrangements;
- c. Accommodation;
- d. Attire requirements;
- e. Security and Medical Services;
- f. Details of program; and
- g. Diplomatic arrangements/clearance.

**REVIEW**

6. JOIP shall be evaluated and reviewed after each program so as to ensure that all activities organised are relevant to the objectives. Host countries are to report the conduct and achievements of the program during the following WPNS meeting and the TOR will be reviewed accordingly if required.

Endorsed and agreed during  
15<sup>th</sup> WPNS  
at .....  
on .....